



WEST NEBRASKA CLAIMS SERVICE

Nebraska's largest independent adjusting firm is looking for skilled candidates to fill multiple territory positions within the company.

Applicants can email a cover letter and resume to t-parr@wncs.net or mail to:

West Nebraska Claims Service
PO Box 2559
Kearney, NE 68848-2559

JOB DETAILS:

Full-time property/casualty field position.

Full-time auto field position. Experience with estimating passenger vehicles, heavy machinery, semi-tractor/trailer, and recreation vehicles preferred.

The positions support the goal of delivering exceptional claim service to customers while ensuring the carriers expectations and guidelines are met.

JOB LEVEL SUMMARY:

- Requires working knowledge and experience in property and casualty adjusting
- Continues to build knowledge of the industry and processes involved in property and casualty insurance adjusting
- Performs a range of property, auto, and liability assignments
- Uses prescribed guidelines and policies in daily work situations established by the carrier
- Knowledge in preparing estimates with Xactimate and/or Symbility
- Knowledge in preparing auto estimates with Mitchell Estimating System

PRIMARY ACCOUNTABILITIES:

- Handles 1st and 3rd party claims under multiple companies, policies, and endorsement
- Investigates cause and origin of losses by collaborating with appropriate parties which would include insureds, claimants, insurance agents, contractors, shops, and insurance companies' staff and experts
- Conducts on-site inspections, evaluates damages, and handles claim negotiations
- Identifies complex issues and seeks direction from insurance companies
- Responds to company requests, makes appropriate decisions, and closes files in a timely manner.
- Interprets and determines policies, endorsements, coverages
- Proactively provides all parties with claim process and status as appropriate

SPECIALIZE KNOWLEDGE AND SKILL REQUIREMENTS:

- Demonstrated experience providing customer-driven solutions, support, or service
- Demonstrated experience handling 1st and 3rd party, multi-line claims, throughout the operating territories
- Demonstrated experience handling moderately complex claims
- Solid knowledge and understanding of policies and endorsements related to coverages
- Solid knowledge and understanding of the claim handling process
- Strong communication and interpersonal skills
- Exceptional time management skills
- Individual will be required to manage and handle their own workload

EDUCATION AND LICENSES:

- Valid Driver's License with an acceptable driving record
- State specific claims licensing as required per state

WORKING CONDITIONS

- Position requires the ability to set up and climb a ladder for roof inspections
- Position requires the ability to work with exposure to outside weather conditions
- Travel within assigned work territory
- Willingness to help outside work territory with limited overnight stay

BENEFITS

- Health Insurance for full-time employee
- Work/Operate from in-home office
- Mileage reimbursement for work travel
- Supply employee with all office equipment and software